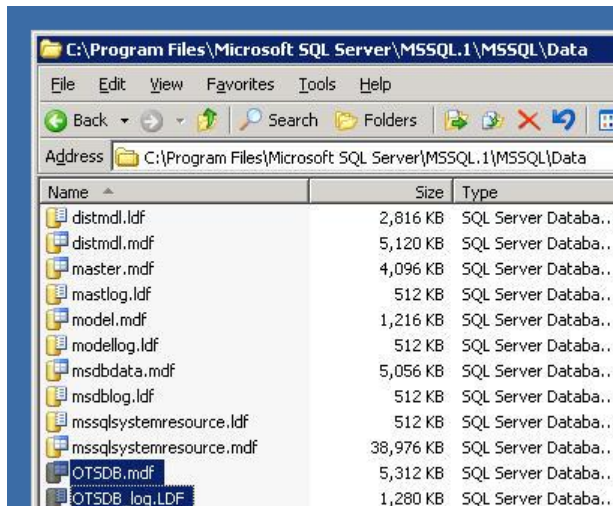


Move OTS DB to New DB Server

Select/Move OTS DB Files

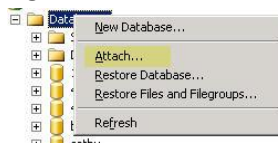
1. Login to original DB server
2. Browse to DB location. I.E. [C:\Program Files\Microsoft SQL Server\MSSQL.1\MSSQL\Data] or where ever your OTS DB files are stored. Be sure to get the OTSDB.mdf and the OTSDB_log.LDF file.



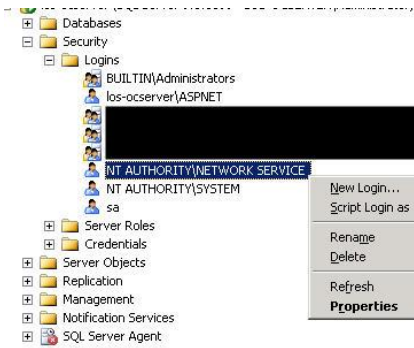
3. COPY these files to your **NEW DB Server** in the 'Data' folder, equivalent to where they were copied from.

Attach and Configuration DB files to New DB Server

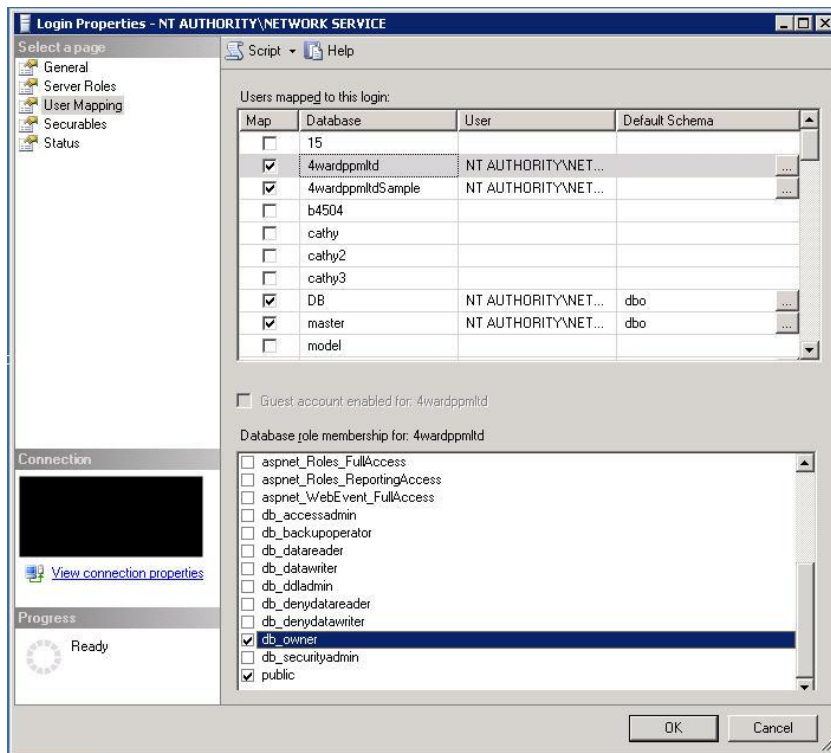
1. Open SQL Server Management Studio and connect to SQL Server
2. Right click on Databases and select ATTACH...



3. Click Add on the Attach Database Screen. Browse to the location of the Database files:
C:\program files\Microsoft SQL Server\...\MSSQL\Data [same as were we put them in step 2]
4. Click on the Database file and click OK
5. On Attach Databases Screen data should be populated, Click OK
6. Scroll to bottom of Databases list and newly attached databases will now be in the list.
7. Open Security Folder > Open Logins Folder > Right Click on NT AUTHORITY\NETWORK SERVICE – Select Properties



8. In the Login Properties window Click on user Mapping under 'select a page'
9. Locate the newly attached database and check the box next to MAP
10. When highlighted, in the pane labeled 'Database role membership for: [database name]' – scroll down and check the box next to: db_owner



[note: this screenshot uses DBNames – 4wardppmtd and 4wardppmtdSample]

11. Click OK on the Login Properties Box

Web.Config Configuration

1. Go to machine which Office Timesheets is installed
2. Browse to install location. I.E. c:\program files\Office Timesheets\original
3. Open File Web.Config
4. look for the line between <connectionStrings> </connectionStrings> in this line look for the following value: server=xxxx

5. Change this line to the new server name, additionally if this server requires a new username, pw to connect, please change these values as well.

```
<connectionStrings>  
  <add name="TimeSheetDataAccessConnectionString"  
  connectionString="server=localhost;Integrated  
Security=true;database=OTSDB;" />  
</connectionStrings>
```

[**note:** in my example I'm using intergrated security instead of sql authentication, you can do this when the iis and sql server are on the same machine]

6. Restart IIS. Start > run > CMD - iisreset